

CLE materials for

## ***Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025***

The Federal Judicial Center has provided the attached materials to assist courts in program planning and in applying for continuing legal education (CLE) credit for the webcast *Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025*. The materials include faculty biography, a continuing legal education application form, and a certificate of attendance (**fillable and not fillable forms**) for the webcast.

The Center is unable to process individual applications for CLE credit, and therefore there is no preapproval, but these materials will help you facilitate the process in your court. **Each individual attorney is responsible for submitting an application for CLE and for making any payments that are required.** The Center does not have course numbers for the jurisdictions; you will have to acquire that information once you apply for CLE credit in the jurisdiction for which you desire credit. **With regard to the Court Training Specialist signature that is required on the Certificate of Attendance, you can have your court's Training Coordinator/Training Specialist or Human Resources Specialist/Human Resources Manager sign the certificate. (The FJC does not sign this document.)** After it is signed, please submit the form to the CLE Commission or State Bar for which you seek credit. We strongly recommend that you contact your state's CLE board for information about CLE requirements, which vary from state to state.

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The Federal Judicial Center will apply for credit for the initial streaming date of the webcast in the following jurisdictions: **Mississippi, Ohio and Texas**

If you require credit in Mississippi or Ohio, please complete the information at the following link within a week after viewing the original webcast:

[Mississippi and Ohio CLE for Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025](#)

**(If the link does not open, please use the link located on the program webpage under the Web Site heading.)**

If you have any questions about the CLE application process or the program in general, please contact Rhonda Starks at 202-502-4059 or [rstarks@fjc.gov](mailto:rstarks@fjc.gov).

***Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025***

**September 24, 2025 – 1:00 p.m. – 2:00 p.m. ET**

This Court Web episode offers helpful and practical ethics tips for judicial employees, including judicial law clerks.

U.S. District Judge Robert J. Jonker of the Western District of Michigan, who chairs the U.S. Judicial Conference Committee on Codes of Conduct, and Michael Delman, Assistant General Counsel, Administrative Office of the U.S. Courts, will join host Brenda Baldwin-White, Senior Judicial Education Attorney, to discuss common ethics challenges and potential pitfalls that often confront judicial employees. The discussion includes topics such as (1) the rules regarding confidentiality and how they relate to workplace misconduct; (2) judicial employee conflicts of interest; (3) judicial employees and outside activities, such as civic organizations, political activity, social media, and more; (4) gift rules; and (5) career plans and pursuing future employment. The discussion also reviews how to obtain ethics guidance, as well as how to spot ethical issues that are less intuitive than one might think.

## ***Faculty Biographical Information***

### **Hon. Robert J. Jonker:**

Federal Judicial Service: Judge, U.S. District Court for the Western District of Michigan  
Nominated by George W. Bush on March 19, 2007, to a seat vacated by Gordon J. Quist.  
Confirmed by the Senate on July 9, 2007, and received commission on July 16, 2007. Served as  
chief judge, 2015-2022.

Education: Calvin College, B.A., 1982; University of Michigan Law School, J.D., 1985

Professional Career: Law clerk, Hon. John F. Feikens, U.S. District Court, Eastern District of  
Michigan, 1985-1987; Private practice, Grand Rapids, Michigan, 1987-2007.

### **Michael Delman:**

Education: Washington University in St. Louis, B.A., 2004; Washington University in St. Louis,  
J.D., 2007

Professional: Staff Attorney, U.S. Court of Appeals for the Eighth Circuit, St. Louis, M.O. 2007-  
2009; Attorney Advisor, U.S. Department of Homeland Security, Washington, D.C. 2009-2011;  
Attorney Advisor, Federal Emergency Management Agency, Washington, D.C. 2011-2016;  
Attorney Advisor & Deputy Ethics Official, U.S. Department of Homeland Security,  
Washington, D.C., 2016-2017; Assistant General Counsel, Office of General Counsel,  
Administrative Office of the U.S. Courts, 2017-Present.

# UNIFORM APPLICATION FOR ACCREDITATION OF CONTINUING LEGAL EDUCATION

To the state of:

1. Sponsoring Organization

Name: **Federal Judicial Center**

Address: **Education Division  
One Columbus Circle, NE  
Washington, DC 20002-8003**

Telephone: **202-502-4059**

Email: **rstarks@fjc.gov**

2. Title of education activity: **Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025**

3. Date(s) and Location(s):

Dates: **09/24/2025 - 09/24/2025**

Location: **Virtual**

4. Registration fee: **0**

5. Writing surface available? **Yes**

6. Delivery Method(s):

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> faculty in room with participants; | <input type="checkbox"/> telephone to broadcast site; | <input type="checkbox"/> interactive video;          |
| <input type="checkbox"/> webinar;                           | <input type="checkbox"/> audiotape presentation;      | <input checked="" type="checkbox"/> streaming video; |
| <input type="checkbox"/> interactive computer/Internet;     | <input type="checkbox"/> discussion leader present    |  |

7. Type of Law Code(s): **1. JUD 2. (Optional) 3. (Optional)**

Difficult Level ☐ Beginner; ☐ Intermediate; ☒ Advanced

8. Advertised to:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Federal Judges;                 | <input type="checkbox"/> Federal Court of Appeals Judges; | <input type="checkbox"/> Federal District Judges; |
| <input type="checkbox"/> Federal Bankruptcy Judges;      | <input type="checkbox"/> Federal Magistrate Judges;       | <input type="checkbox"/> Federal Court Attorneys; |
| <input checked="" type="checkbox"/> Federal Court Staff; | <input type="checkbox"/> Other (Specify)                  |   |

9. List any admission restrictions: **Federal Court Staff Only**

10. "In-house activity" requirement (see local rules to determine applicability):

- ☐ open/publicized to outside lawyers ☐ outside lawyers are % of faculty  
☒ clients are 100% of audience

STATE ACCREDITATION OFFICE  
NOTICE OF ACTION

Course No. \_\_\_\_\_

(To be completed by the state accreditation office and returned to the applicant)

**The following action has been taken on the application:**

☐ RETURNED for more information. Please complete each item on the form indicated by the number(s) circled below: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

☐ APPROVED for \_\_\_\_\_ CLE credits, including \_\_\_\_\_ Ethics credits

☐ DENIED Reference \_\_\_\_\_

☐ SEE ATTACHED MATERIALES.

11. Method of evaluation:

☒ participant critique; ☐ independent evaluator; ☐ None; ☐ Other

12. Description of materials to be distributed: **total pages; loose-leaf**

☐ before program; ☐ at program; ☒ other: **Online**

13. REQUIRED ATTACHMENTS to this application:

a. time schedule (brochure, course outline, course description)

b. table of contents or equivalent

c. faculty name(s) and credentials (if not in brochure or description)

d. complete set of materials (only in states where required)

e. fees (only in states where required):

14. Total minutes of instruction, not including breaks, meals or introductions:

General (non-ethics):

Ethics (minutes): **60**

Substance Abuse:

Total: **60**

Other:

15. Approval by other states: Granted by: California; Denied by:

16. Submitted by: ☐ employee of sponsor/provider; ☒ individual lawyer

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Name of person applying (type or print)

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Address (if different than above)

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Phone and Fax (if different than above)

**08/29/2025**

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Signature.

Date

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Email (if different than above)

# ***Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025***

webcast presentation from the Federal Judicial Center

## **ATTENDANCE CERTIFICATE**

**This certificate should be filed with the appropriate MCLE Board or Commission within 30 days of this activity.**

*(keep a copy for your records)*

Date you participated in the program:\_\_\_\_\_

\_\_\_\_\_  
Registrant signature

\_\_\_\_\_  
Registrant name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, state, zip code

\_\_\_\_\_ for \_\_\_\_\_  
Attorney No. (if applicable) State

I attended a total of \_\_\_\_ hours at the viewing site in \_\_\_\_\_  
(Please note that different jurisdictions approve varying numbers of credit. The total hours above is the actual number of 60-minute hours attended.)

**Affirmation/Verification/Attendance Code:** Please enter the Affirmation Code that was displayed on the screen during the webcast.

\_\_\_\_\_

## **TRAINING COORDINATOR CERTIFICATION**

This will certify that the above-named person attended the *Court Web: Ethics for Federal Judicial Employees Including Judicial Law Clerks 2025* webcast.

\_\_\_\_\_  
Training Coordinator/Human Resources Specialist/Human Resources Manager signature

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